

♥ **Rental Property Worksheet**

Use a separate sheet for each rental property. Allocate expenses.

Name/address of property: _____

Owned by: Client Spouse Jointly

If property was purchased or sold, please include the HUD-1 settlement form or other closing statement.

Income from Rent	
Include advance rents in the year made. Do not include security deposits that will be returned to the tenant.	
Expenses	
Advertising	
Cleaning and Maintenance	
Commissions	
Insurance	
Legal and professional fees	
Management fees	
Mortgage interest paid (Please include all Forms 1098-INT.)	
Repairs	
Supplies	
Taxes	
Utilities	
Rental-related mileage:	
Month/year vehicle was purchased	
Make and year of vehicle	
Total miles driven for year (rental + business + personal):	
Odometer reading: 01/01:	
Odometer reading: 12/31:	
Rental-related miles driven	
Other expenses (please itemize below)	